GOOD FOUNDATION PREPARATORY SCHOOL,NAMUGONGO - JJANDA

**TERM ONE 2023 ADMINISTRATORS’ SUPERVISION ROTA**

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| **WK** | **HEADTEACHER** | **DEPUTY** | **DOS** | **ACAD.SUPERVISOR** | **HEAD OF NURSERY** |
| **4** | **CHECKING PUPILS’ BOOKS-CLASSWORK, HOMEWORK, SATURDAY & PREPS**  **MON (SCI), TUE (ENG), WED (MATHS), THUR (SST), FRI ( RE &HANDWRITING)** | | | | |
| **5** | * Allan * Teddyy | * David * Prossy | * Aisha * Sharifah | * Odeke * Alupo | * Josylin * Ritah |
| POLITE LANGUAGE CHECK UP ( MONDAY ) | | | | |
| **6** | **CHECKING ON READING ABILITIES OF ALL LEARNERS**  **MON – TOP AND P1, TUE – P2 AND P3, WED – P4 , THUR –P5 FRI P6** | | | | |
| **7** | * Ritah * Teddy | * Alupo * Sharifah | * Allan * Odeke | * David * Prossy | * Josylin * Aisha |
| **8** | **CHECKING PUPILS’ BOOKS - CLASSWORK, HOMEWORK, SATURDAY & PREPS**  **MON (SST), TUE (MTC), WED (ENG) THUR (SCIE) FRI (RE &HANDWRITING)** | | | | |
| **9** | * Sharifah * Allan | * Prossy * Teddy | * David * Alupo | * Odeke * Josylin | * Ritah * Aisha |
| **10** | * David * Josylin | * Odeke * Aisha | * Teddy * Prossy | * Sharifah * Alupo | * Josylin * Ritah |
| **CHECKING ON SYLLABUS COVERAGE FOR ALL CLASSES** | | | | |
| **11** |  |  |  |  |  |

**KEY AREAS TO OBSERVE**

1. HANDWRITING (LETTER FORMATION, )
2. ADEQUACY OF CONTENT
3. RELATIONSHIP BETWEEN THE SCHEME AND THE WORK IN THE BOOKS

(SYLLABUS COVERAGE}

1. MARKING
2. CORRECTIONS
3. TEACHER’S FEEDBACKS/ COMMENTS AFTER MARKING
4. STATE OF THE BOOK (TIDINESS / CLEANLINESS, WRAPPED)